

Date: 20 April 2018
Ref: D-0000065062

Al Fakhoora Dynamic Futures Programme

Clarification for the Request for Proposals for Partner CSOs and NGOs for Leadership Development Component

Addendum No 1

RFP D-0000065062: Request for Proposals for Partner CSOs and NGOs for Leadership Development Component

Issue Date: 03 April 2018
Closing Date: 30 April 2018 @15:00 hrs. (Jerusalem Time)
Orientation Session: 17 April 2018 @12:00 hrs. (Jerusalem Time)

Dear Applicants:

With reference to the Request for Proposals for Partner CSOs and NGOs for Leadership Development Component and the orientation session held on 17 April 2018, the following is considered as Addendum No 1 to the RFP D-0000065062 which shall be deemed to form, be read as part of the TOR.

Please note below two points related to additional information to the ToR, which organizations are required to provide:

- **Non-profit organizations are eligible to apply**
- **Please attach the ToR for the staff to be employed on the project**

1. What are the criteria of applying and how we can do that?

Please refer to the announced ToR from Page 6 till Page 8

2. Should we include a brief (CV, previous experience) about the organization's staff or about the staff intended to work on the project only?

The profile of the organization, board of director, and staff are part of the supporting documents for assessing the institutional strength of the organization. For the staff to be part of the project, please attach their Terms of Reference.

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- 3. Regarding the budget, there is an excel sheet about the Administration cost. Should we include a separate budget for the activities to clarify how we are planning to spend the money?**

Please use the budget template for only the administrative and overhead cost. For the activities, the breakdown of the estimated cost can be part of the technical proposal.

- 4. Should all the documents related to the organization be in English?**

Organization's documents are preferable to be in English. However, the proposal should be in English.

- 5. Can we apply for one WBS or all WBSs?**

The call is intended for partner who are interested and have experience in all WBSs.

- 6. Are you going to take the least Financial Offer? And are the competition is related to overhead?**

Please refer to selection process in the ToR .

- 7. Will staffing expertise matter?**

We will consider the ToR of the staff to be employed

- 8. Is the staffing included in WBS budget?**

The IP staff are part of the administrative cost as per the budget template

- 9. Is the cost of transportation included in the WBS budget?**

Students' transportation cost is part of the WBS budget

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10. Please provide transportation Matrix to be considered in the design?

Transportation Matrix	
Governorate	Average Round Trip Cost From their areas to University in Gaza in NIS
North Gaza	11
Gaza	6
Middle area of Gaza	11
KhanYounis	13
Rafah	17

11. Can we see any report regarding first modules?

Please check Annex 1 to this document

12. Can we see any relevant evaluating report of the implementation of the first WBSs?

An evaluation activity is under process

13. Will Fakhoora House be able to host activities of third and fourth activities?

From our own perspective and based on previous experience yes. However, you are all welcome to visit it and check if it is suitable for your proposal or not.

14. Can we implement the activity in different locations geographically?

Yes, definitely. We are interested in reaching out all governorates and areas.

15. How can we implement the activities in parallel considering graduates' different dates?

This would-be part of your creativity in the proposals. You need to consider the sequence of the activities.

16. What are the timeframe of implementation?

As per the ToR and its annexes, the duration is expected to be from signing the contract with the winning organization and not to exceed March 2021. However, per WBS, the following is the expected timeframe;

WBS 2110: Skilling for Civic Leadership: already done

WBS 2120: Art of Dialogue and Facilitation: till the end of 2018

WBS 2130: Mentorship Opportunities and Community Specialization: 2019-2020

WBS 2140: Student Clubs: continuous through the life programme

WBS 2150: Technical Assistance for Actualizing Leadership: continuous through the life programme

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17. Are the students always available and how can we attract them to attend?

Mainly like any other university students, most of them are available during the Summer. However, for short activities (for example one day, two hours), if during weekends and their spare-time, they would love to support. Regarding how to attract them, this is part of your proposal.

18. Can we integrate the different WBSs?

WBSs are already integrated in their design and connected.

19. Can we be creative in integrating the WBSs?

We would love to see this.

20. Is partnership allowed between CSOs/NGOs and private sector and who will be in the lead?

This call is not intended for consortiums.

21. How to consider Gender Sensitivity? Can we integrate males and Females?

Depending on the type activity while considering the culture and gender in your design.

22. Is Virtual Majles is still exiting, and what are the lessons learnt?

Yes, it is still ongoing. It has been expanded to be two-three sessions a week. Lessons learned and evaluation is under process by an evaluation consultancy firm.

23. Please provide more information on WBS No. 3 and WBS No. 5 and what are the difference between both?

Please refer to the ToR and the technical proposal template. Please note that one of the main differences between them is the target group and the intended type of activities. For WBS 2130, it is intended for selected Fakhora scholars, while WBS 2150 is intended to be for the community to expand the impact of the programme.

24. Will Older or existing partners have added value within the application process or are you interested of new partners?

This call is open for all interested and eligible NGOs, CSOs, and non-profit organizations.

25. How to solve the problem of the Student's commitment?

We need your support and creativity to do so.

26. How can we have better adherence measures?

We need your support and creativity to do so.

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27. Can we put an added value to the Programme design, vision or creative idea from the applied organization?

Your creativity in the content of the WBSs is great. The headlines, steps, stages, and phases of the overall programme has been done through collective efforts from national and international experts.

28. Can you share this presentation?

Please check Annex 2